



# Show Up On Time

TimeTec TA's automated staff attendance for smoother retail operation

**R**etailers are more often than not, natural born multitaskers. They have so much to do while constantly thinking about driving customers into their outlets to increase sales.

In addition, there are other aspects to take care of - inventory, products display, staff training, schedule shifts, eye on competitions, planning in-store events, online marketing and so on. This is just for one outlet, multiply that with the number of outlets one might have to oversee.

Workforce is one area that requires owners to keep a close watch. Workplace tardiness has become normalised in many parts of the world and this adversely affects daily business operations.

Therefore, it is crucial retail businesses are able to recognise, and get the right tools and technology to monitor staff effectively.

## THE SOLUTION IS ON CLOUD

Technology creates automation and in managing a multi-outlet business, you need to consider a solution for your retail management whereby you can

obtain invaluable data, that gives you data-driven decision making power and overview of what's happening in your retail outlets in real-time.

TimeTec TA is a cloud-based time attendance management solution that comes in web and mobile applications. With this solution, attendance records can be collected in more ways than before where the system accepts not only biometrics, cards and passwords; it also reads the data from beacon, NFC tag and GPS signal via smartphone.

While clocking option is an important tool to gather the data, the software settings and options are even crucial for retail businesses' implementation, and TimeTec TA is loaded with various features suitable for retailers to improve their processes and operation.



Improve staff efficiency with TimeTec.

## SCHEDULE FAST AND RIGHT

For a dynamic workforce, the crucial part in any attendance system is its scheduling section. TimeTec TA comes with a scheduling module that allows your managers to plan for your staffs' schedule ahead of time.

By doing this, the staff can access their individual work schedule at anytime from anywhere easily, and managers will not be burdened to answer the usual, "What is my work schedule?" question.

The system has been designed to handle three types of schedules - most commonly used weekly, daily and flexi schedules. Companies can also apply rules and restrictions to the schedules such as time range, time calculation formulas, leeways and more to ensure that staff members adhere to company policy through TimeTec TA.

## COMPREHENSIVE ATTENDANCE MANAGEMENT

Another feature to be considered in a time management software is its comprehensiveness. TimeTec TA provide management with a tool to update detailed employee records in the system and it is uniform throughout to avoid confusion or overlapping of data.

All data is kept at a cloud server, free from manipulation and all edits in TimeTec TA will be highlighted and recorded in an audit trail. It also provides ways to plan for holidays and leave with the conclusion of TimeTec Leave under one platform.

## SMARTER CHOICE

Sooner or later, retailers need to think of way to automate processes to achieve better performance. TimeTec TA is a comprehensive yet flexible tool for retailers to manage their workforce's schedule, to track staff attendance and to gather data for other purposes.

To find out more about TimeTec TA, email [info@timeteccloud.com](mailto:info@timeteccloud.com) or call 03-8070 9933 (Mr Marcus Tng) for consultation.

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Time & Attendance  
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# Centralize Staff Attendance Easily On the Cloud

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